



Langley Teachers' Association - Expense Claim Form

return to mail@langleyteachers.com for approval/reimbursement

NAME:	
SCHOOL:	
MAILING ADDRESS:	
CITY:	POSTAL CODE:

Event:

DATE	DETAILS	AMOUNT

Comments:

Note: Per Diem is based on the BCTF Members Guide and subject to change (2024-2025): Breakfast \$20.00; Lunch \$25.00; Dinner \$40.00. Mileage rate: .72/km

For Office Use Only:

Approved by:

Account(s) charged: