



## **Langley Teachers' Association Remedy Handbook (Policies/Guidelines) 2024-2025**

### **The History of Remedy**

Remedy was created to deal with class size and composition regarding our restored language. In 2017-2018. This was a short-term measure to deal with this issue and was not supposed to continue past the renegotiation of the collective agreement. Instead, it has remained in place as a result of BCTF and BCPSEA not being able to address superior language.

**Guiding Principles:** Classroom resources purchased with remedy funds are intended to support student learning and are the property of the district. (Therefore, are not a taxable benefit to you) Professional development provided by remedy funds is meant to support the learning in the class and enhance teacher growth.

This document has been developed by the LTA Remedy Committee through member feedback, past practice, and implementation of the previous Local Remedy Letters of Understanding.

- **Education:** Remedy funds follow principles for coursework, emphasizing non-instructional time. Approved courses include Orton-Gillingham, UBC Extended Learning, Continuing studies courses, Non-credit courses, Language courses, Counselling courses (if already a counsellor in the district). Credit courses may be approved based on joint Pro-D policy. <https://langleyteachers.com/pro-d/>
- **Tech Claims:** Purchases must be aligned with the district's approved technology list <https://langleyteachers.com/wp-content/uploads/2024/11/SD35-Approved-Technology-List.pdf> . If you need an item that is not in the catalogue, approval from IT will be required. To receive that approval, submit a ticket to IT <https://its.sd35.bc.ca/> - once approved, attach the approval from IT to your remedy claim.

*Disclaimer: If you buy a device that is not on the approved technology list and do not have approval from district IT, your Remedy claim will not be approved. If you have any questions regarding this information, please email [president@langleyteachers.com](mailto:president@langleyteachers.com).*

- **Online Subscriptions/Apps/Media/Memberships:** Teachers adhere to the district-approved list. If you are looking beyond what is on the approved list, teachers must consider FOIPPA in their decisions and receive preapproval from IT prior to purchase. Then attach your IT approval to your remedy claim.
- **Personal items:** Remedy funds cannot be used for personal items such as clothing, shoes, or bags, etc. Some individual use electronics may be approved with rationale. Preapproval is required.
- **Pro-D:** Remedy may be used to fund Professional Development (during non-instructional time). Pre-approval is required for all Pro-D applications.
- **Stationary supplies:** Eligible stationary supplies for reimbursement with remedy funds should ensure consistency and transparency, covering items beyond the basic stationary supplies that the district is required to provide.
- **Furniture:** Teachers may purchase furniture based on the district list. <https://langleyteachers.com/wp-content/uploads/2024/11/SD35-Approved-Furniture-List.pdf>

<https://langleyteachers.com/wp-content/uploads/2024/11/SD35-Approved-Furniture-2-List.pdf>

Small storage bins are allowable.

- **Appliances:** Small appliances such as fans, air purifiers, and air conditioners are not approved with remedy funds. Preapproval required for any other appliances.
- **Second-Hand Purchases:** Submit rationale for preapproval. If accepted, receipts are required from platforms like Craigslist or Marketplace for second-hand purchases.

- **Tools/Equipment:** Basic supply lists are provided for specialized classes, with additional items purchasable through remedy funds. Preapproval required.

**Employees on leave:** when employees are on leave, they do not have access to remedy until they return to the district. Circumstances are reviewed as they occur and under the scrutiny of the remedy committee.

**Special Circumstances:** The LTA Remedy Committee will address special circumstances, such as hardship or medical needs, with flexibility and consideration, ensuring fair treatment for all educators.

***\*Submitting a rationale is necessary in order to provide a clear understanding of the use of funds for the LTA Remedy Committee.***

If your claim is denied, you may submit rationale to have your claim reconsidered.

This policy framework ensures transparent, fair, and efficient utilization of remedy funds to support the professional growth and resource needs of all educators within the district.