



Joint Professional Development Fund DIGITAL Applications ONLY 2024-2025

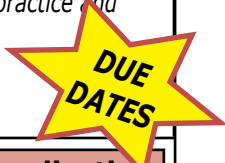


Which fund(s) are you applying to?

General
 Personal
 Summer

| | |
|---|---|
| Name: | School email: |
| Employee #: | |
| School (Cheque will be sent here): | Today's Date: |
| Name of Pro-D: | Date of Pro-D Event: |
| Type of Pro-D (Conference, Workshop, etc): | Receipt due within 30 days AFTER event |
| Teaching Area (Grade,subject etc) | Link to website of event: |
| Funds requested in Canadian currency: <i>Please outline what the funds will be used for</i> | TTOC coverage dates requested (D/M/Y): |

Brief explanation (All Pro-D activities eligible for funding must show a clear connection to the applicant's professional practice and their work with students in their school setting) **re: funds/TTOC dates:**



| Check List (must be completed): | YES | NO | MEETING DATE | Application DUE DATE |
|---|------------|-----------|---------------------|-----------------------------|
| I have read, understand and agree to the Pro-D Policy & Procedures Guidelines found on the LTA website. | | | September 26, 2024 | September 24, 2024 |
| I understand my application must be approved prior to my Pro-D event. | | | October 10, 2024 | October 8, 2024 |
| I understand that my receipt is due within 30 days after my Pro-D event. | | | November 14, 2024 | November 12, 2024 |
| I have supplied the link to the website for the Pro-D event. | | | December 12, 2024 | December 10, 2024 |
| NEW If you are requesting an Observation, Collaboration or Inquiry day - your application MUST include completed self directed form (found on LTA website). | | | January 16, 2025 | January 14, 2025 |
| I understand that PSA membership dues are eligible for reimbursement when in conjunction with a PSA conference. | | | February 6, 2025 | February 4, 2025 |
| Are your documents in pdf format? | | | March 13, 2025 | March 11, 2025 |
| | | | April 10, 2025 | April 8, 2025 |
| | | | May 8, 2025 | May 6, 2025 |
| | | | June 12, 2025 | June 10, 2025 |

All applications and supporting documents must be received digitally (PDF format)
SAVE document then click email prod@langleyteachers.com