



**Langley Teachers' Association
School Based Pro D Funds Carryover Form
(Budget Line 109-359)**

MEMO

To:
(Principal) _____

Date:
(YYYY/MM/DD) _____

From:
(LTA School Pro D Rep) _____

School/Site:

Re: School-Based Pro-D Fund Carryover

According to an agreement between the School Board and the Union, a request is made to have the balance of \$_____ carried over from the _____
_____ *(School Year)* budget to the School Based Pro-D Fund for *(School Year)*_____.

Please see the attached School Based Pro D Funds Ledger Sheet for details.

Signed, _____
(LTA School Pro D Rep)

(LTA Staff Committee Chair)

Please forward a copy to the Professional Development Chairperson at the LTA Office

Email: mail@langleyteachers.com or Fax: 604-533-1400