

**Staff Rep copy**

Name of school: \_\_\_\_\_

Month \_\_\_\_\_

## Non-Enrolling / Resource Teacher Time Lost 2023/24

**In order to ensure that we work to reinstate non-enrolling teaching time lost, the LTA would like a report at the end of each month.**

<b>Name of Non-enrolling teacher directed by principal to cover class(es)</b>	<b>Date of coverage</b>	<b>Time lost (please specify)</b>	<b>Non-enrolling time reinstated by extra TTOC coverage (date)</b>

This information may be used in future grievances if necessary.

Please Fax or scan a copy to the LTA office Fax: 604-533-1400

E-mail: [reception@langleyteachers.com](mailto:reception@langleyteachers.com)