

## Langley Teachers' Association Common Absence Items

Article #	Title	Allocated time	Details	Limitations	Booking Code
G.3	<b>Family Responsibility</b>	Up to 5 days	Care, health or education of a child Care or health of an immediate family member.	<b>Unpaid</b>	<b>Family Responsibility</b>
G.4	<b>Bereavement Funeral</b>	5 Days (+2 days if travel is required)	Death of immediate family member. (see pg 87 of CA)	Unpaid leave can be granted for a family member	<b>Bereavement/Compassionate (Travel Bereavement/Compassionate)</b>
G.4.8	<b>Funeral</b>	1 day	One day to attend a funeral of a family member, friend, colleague etc... Up to 3 days without pay if extensive travel is required.	One day with pay	<b>Bereavement/Compassionate</b>
G.5	<b>Unpaid Discretionary</b>	Minimum 3 days	Subject to needs of the district/availability of replacement. (Must be preapproved)	<b>Unpaid</b>	<b>Discretionary</b>
G.6	<b>Leave for Union Business</b>		For union business including SURT Training, Rep Training or Committee meetings.	Approval submitted in advance	<b>BCTF Business/LTA Business</b>
G.23	<b>Sick Leave</b>	15 granted days per year	Teachers receive 30 days or portion thereof based on FTE when they begin employment. -for illness, accident or unavoidable quarantine.	Superintendent's office may request a doctor's note at any time to verify illness.	<b>Illness – 5 Days or less Illness Over 5 Consecutive Days</b>
G.29	<b>Paternity Leave</b>	2 days	Two days to coincide with date of the child's birth		<b>Paternity/Adoption</b>
G.30	<b>Adoption</b>	2 days	Two days to coincide with date of the adoption of a child or date of legal guardianship.	5 additional days available for interview or travel to receive the child. <b>(less the cost of a TTOC)</b>	<b>Paternity/Adoption</b>
G.31	<b>Family Illness</b>	Up to 6 days per year	illness of a family member when no other can provide care. - <b>family member must reside with the teacher</b>	-up to 3 consecutive days -part days are counted as full days used. Max 6 days/year	<b>Family Illness</b>
G.32	<b>Compassionate</b>	5 days (+3 if extensive travel is required)	Serious illness where recovery is in doubt. Immediate family members. (see pg 96)	Upon written request, additional leave with or without pay may be granted	<b>Bereavement/Compassionate</b>

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G.35	<b>Personal</b>	1 day	Personal requirement that cannot be met without absence	-part days are counted as full days used	<b>Personal (with pay)</b>
G.36	<b>Marriage</b>	1 day	To attend one's own marriage	must be the day of the marriage ceremony	<b>Marriage</b>
G.37	<b>Jury &amp; Court Appearances</b>	As required	-Jury duty or appearing as a witness - Private affairs of the employee which require an appearance in legal proceedings	Any remuneration shall be paid to the district. -Other private legal proceedings will be <b>less the cost of a TTOC.</b>	<b>Court/Jury Duty (with pay)</b>
G.38	<b>Leave for Examinations</b>	1 day	To write a university exam related to professional improvement	Once per year	<b>Examination</b>
G.39	<b>Graduation Leave</b>	1 day	To attend one's own graduation from recognized post secondary institution.	Once per year	<b>Graduation</b>
G.40	<b>Leave for Competition</b>	Up to 3 days	Participation in a recognized Provincial, National, or International Competition	<b>-less the cost of a TTOC</b>	<b>Competition (less the cost of TTOC)</b>