



# Langley Teachers' Association ELECTION BULLETIN

**Would you like to nominate a respected colleague for election? Will you represent your colleagues?**

The Langley Teachers' Association has over 1700 members. At the Association's Annual General Meeting on May 12, 2021, elections for vacant Executive and Committee positions will take place. Member commitment is required to do the business of your Association.

This bulletin outlines the positions open for nomination and provides a brief description of the responsibilities associated with each position.

**To nominate yourself or a colleague please contact:**

Nominating Chair: Nicole DeCambra  
email: [mail@langleyteachers.com](mailto:mail@langleyteachers.com)

**Langley Teachers Association**

## **Annual General Meeting**

**May 12, 2021**

**Via Zoom Meeting**

<https://us02web.zoom.us/j/89033859726?pwd=NDQ0WCs5TzVyVXYxcjdqc1QxN1ZqUT09>

**Meeting ID: 890 3385 9726**  
**Passcode: 501716**



## **EXECUTIVE MEMBERS**

The Executive works on your behalf to determine goals and objectives, formulate policy and positions, set directions, organize campaigns, manage budgets, monitor contractual rights and due process.

The Executive Committee meets with representatives of the Board, administrators, other unions, parent groups and the British Columbia Teachers' Federation. The Executive meets twice a month on Tuesday at 4 p.m. during the school year.

### **PRESIDENT** (full time release)

- Spokesperson for the LTA.
- Provides representation, advocacy and advice.
- Enforces all provisions of the collective agreement on behalf of members.
- Meets with teachers, district level senior management and staff, school administrators, and receives members' inquiries.
- Handles pre-grievance, grievance and arbitration.
- Is responsible for all the day to day affairs of the Association as well as its organizational support.
- Is Chairperson of the local Bargaining Team.
- Is a Director of Co. 347675 BC Ltd.
- Attends Executive meetings.

### **VICE-PRESIDENT** (full time release)

- Assists the President in the above.
- Attends in place of or with the President.
- May sit on Joint Committees.
- Meets with teachers, district level senior management and staff, school administrators, and receives members' inquiries.
- Is a Director of Co.347675 BC Ltd.
- Maintains the LTA FaceBook page.
- Attends Executive meetings.

### **VICE-PRESIDENT** (60% release)

- Assists the President in the above.
- Attends in place of or with the President.
- May sit on Joint Committees.
- Meets with teachers, district level senior management and staff, school administrators, and receives members' inquiries.
- Attends Executive meetings.

### **VICE-PRESIDENT** (40% release)

- Assists the President and First Vice-President in providing organizational support.
- Organizes scrutineers.
- Assists local school staff reps with school-based concerns.

- May assist with staff rep training, staff rep meetings, staff committee training and staff committee meetings.
- Liaises with assigned school reps
- Attends Executive meetings.

### **SECRETARY**

- Attends all Executive, Staff Rep and General Meetings.
- Records the minutes of each meeting and ensures their distribution at subsequent meetings.
- Liaises with assigned school reps

### **TREASURER**

- Oversees the finances of the LTA.
- Presents accounting reports to Executive and General Meetings.
- Is a Director of Co. 347675 BC Ltd.
- Liaises with assigned school reps
- Attends Executive meetings.

### **LOCAL REPRESENTATIVE** (2 to be elected in 2021)

- Represents the views and needs of the LTA to the BCTF.
- Attends the BCTF AGM and 3 RA's during the year.
- Advises and reports to the Executive on Rep Assembly decisions.
- Liaises with assigned school reps
- Attends Executive meetings.

### **ABORIGINAL ISSUES CHAIRPERSON**

- Chairs the Aboriginal Issues Standing Committee.
- Co-ordinates and monitors any sub-committees or working groups.
- Acts as the BCTF contact for Aboriginal Issues
- Advises and reports to the Executive on Aboriginal issues.
- Serves on local Bargaining Council.
- Prepares a report of the year's activities for AGM.
- Attends Executive meetings.

### **ADULT ED/CONTINUING ED CHAIRPERSON**

- Chairs the Adult Ed/Continuing Ed Standing Committee.

- Co-ordinates and monitors any sub-committees or working groups.
- Acts as the BCTF contact for Adult Ed/Continuing Ed Issues
- Advises and reports to the Executive on Adult Ed/Continuing Ed issues.
- Serves on local Bargaining Council.
- Prepares a report of the year's activities for AGM.
- Liaises with assigned school reps
- Attends Executive meetings.

### **COMMUNICATIONS CHAIRPERSON**

- Develops a communication process for active membership involvement.
- Responsible for the publication on regular basis of the *local.link* Bulletin;
- Advises and reports to the Executive on communication issues.
- Recommends public relations, political action and editorial policy to the Executive.
- Initiates and develops programs that promote public education within the community.
- Serves on local Bargaining Council.
- Chairs the Communications Committee.
- Prepares a report of the year's activities for AGM
- Liaises with assigned school reps
- Attends Executive meetings.

### **EARLY CAREER TEACHERS/TEACHERS TEACHING ON CALL CHAIRPERSON**

- Represents the contractual rights and special needs of teachers teaching on call.
- Organizes monthly meetings and various activities to meet the needs of teachers teaching on call.
- Serves on local Bargaining Council.
- Prepares a report of the year's activities for AGM.
- Advises and reports to Executive on TTOC issues.
- Liaises with assigned school reps
- Attends Executive meetings.

**EDUCATION CHANGE AND ASSESSMENT CHAIRPERSON**

- Monitors Ministry and District Education Change plans.
- Advises and reports to the Executive on educational change issues.
- Keeps the Executive and membership informed of funding and processes.
- Assists the Executive by making recommendations that ensure teachers' interests are met.
- Represents the Executive on the Joint Educational Change Committee.
- Serves on local Bargaining Council.
- Prepares a report of the year's activities for AGM.
- Liaises with assigned school reps
- Attends Executive meetings.

**FRENCH EDUCATORS CHAIRPERSON**

- Chairs the French Educators Standing Committee.
- Co-ordinates and monitors any sub-committees or working groups.
- Acts as the BCTF contact for French Educators Issues.
- Advises and reports to the Executive on French Educators issues.
- Serves on local Bargaining Council.
- Prepares a report of the year's activities for AGM.
- Liaises with assigned school reps
- Attends Executive meetings.

**HEALTH & SAFETY CHAIRPERSON**

- Chairs the Health & Safety Committee.
- Strives to implement effective health and safety policies as laid out by the BCTF, LTA and District.
- Advises the Bargaining Council as to appropriate health and safety contract provisions.
- Serves on local Bargaining Council.
- Prepares a report of the year's activities for AGM.
- Liases with school Health & Safety Reps.
- Liaises with assigned school reps
- Attends Executive Meetings.
- Sits on the Joint Health & Safety Committee.

**PROFESSIONAL DEVELOPMENT CHAIRPERSON**

- Chairperson of the Joint District Committee.
- Organizes training for school Pro-D reps and is an advocate for the

professional needs of teachers.

- Advises and reports to the Executive on ProD issues.
- Works with Local Specialists' Associations.
- Serves on local Bargaining Council.
- Prepares a report of the year's activities for AGM.
- Liaises with assigned school reps
- Attends Executive meetings.
- Liaises with school based Pro-D reps.

**SOCIAL JUSTICE CHAIRPERSON**

- Chairs the Social Justice Standing Committee.
- Co-ordinates and monitors any sub-committees or working groups.
- Acts as the BCTF contact for Social Justice.
- Advises and reports to the Executive on social justice issues and initiatives.
- Serves as chair of the local Social Justice grants committee.
- Serves on local Bargaining Council.
- Prepares a report of the year's activities for AGM.
- Liaises with assigned school reps
- Attends Executive meetings.

**WORKING AND LEARNING CONDITIONS CHAIRPERSON**

- Chairs the Working and Learning Conditions Committee.
- Strives to implement effective WLC policies and assists members in assessing work-place concerns.
- Assists members with health and safety concerns.
- Attends Executive meetings.
- Advises and reports to the Executive on Working & Learning issues.
- Serves on local Bargaining Council.
- Prepares a report of the year's activities for AGM.
- Liaises with assigned school reps

**MEMBER AT LARGE**

(4 to be elected )

- Gives input on policy, contractual concerns and LTA direction in supporting its members.
- Assists with the organization of LTA Induction and Retirement functions.
- Liaises with assigned school reps
- Attends Executive meetings.

**STANDING COMMITTEE MEMBERS**

Members of the ten Standing Committees will also be elected. These are not Executive positions. Each committee meets at various times during the year to develop directions and strategies and then advise the Executive.

Committee members' duties include:

- Working with the chairperson of their committee to fulfill the committee's mandate.
- Attending regular committee meetings.
- Providing advice to the Local Bargaining Council on contract provisions related to the committee's mandate.

1. ABORIGINAL ISSUES COMMITTEE
2. ADULT ED/CONTINUING ED COMMITTEE
3. COMMUNICATIONS COMMITTEE
4. EARLY CAREER TEACHERS/ TEACHERS TEACHING ON CALL COMMITTEE
5. EDUCATION CHANGE & ASSESSMENT COMMITTEE
6. FRENCH EDUCATORS COMMITTEE
7. HEALTH & SAFETY COMMITTEE
8. PROFESSIONAL DEVELOPMENT COMMITTEE
9. SOCIAL JUSTICE COMMITTEE
10. WORKING & LEARNING CONDITIONS COMMITTEE