



Langley Joint Pro-D Committee Mileage Claim Form

Email: mail@langleyteachers.com



Application/Waitlist # _____

Claimant's Name _____

Claimant's Home Address _____

Conference/Workshop Name _____

Conference/Workshop Date _____

Conference/Workshop Address: _____

Total distance from the claimant's home to the conference/workshop site: _____ kms

Total mileage claim (*round trip*):

_____ kms @ .54 cents = \$_____

Claimant's Signature : _____ Date: _____

Note:

- Only an applicant who has been approved for travel costs can claim for mileage if driving to the site of the conference.
- All mileage claims must be submitted on the Mileage Claim form and in conjunction with a paid registration receipt to the conference or workshop BEFORE the receipt deadline as indicated on the approved application.

Send all documentation to the LTA Office: email: mail@langleyteachers.com; Fax: 604-533-1400; District mail; #100, 5786 Glover, Road, Langley V3A 4H9