



**LANGLEY TEACHERS' ASSOCIATION**  
of the British Columbia Teachers' Federation

## **LTA Remedy Funds Protocol**

1. Check with your staff rep for the amount owed.
2. Decide to spend your money on classroom resources and/or Professional Development.
3. Regarding professional development it is furthered agreed that:
  - a. The professional development activity will be reviewed using the similar guidelines as those used by the Joint Professional Development Committee.
  - b. The member can only participate in professional development activities that take place during **non-instructional days including Spring Break and Summer Break.**
4. Regarding classroom resources it is furthered agreed that:
  - a. The same criteria for the "definition" of classroom resources will apply.
  - b. Items purchased as classroom resources remain the property of the district and are not the personal property of the teacher.
  - c. If the member wishes to purchase technology or furniture, they must be listed in the district catalogues but can be purchased at the store of the members choosing.
5. To receive reimbursement, members will complete the LTA Remedy Claim Form and submit with receipts to the LTA.
6. Forms available on the LTA website **<https://www.langleyteachers.com/>**